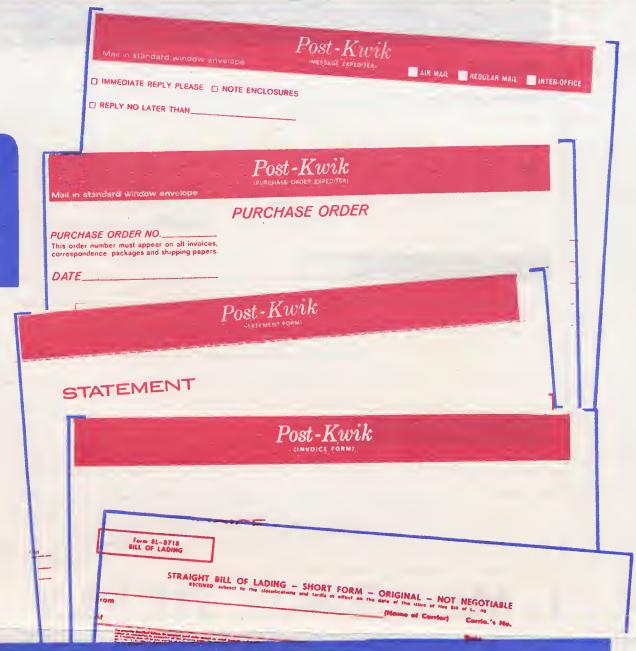


Save 5 ways on office forms...



USE **Post-Kwik!**

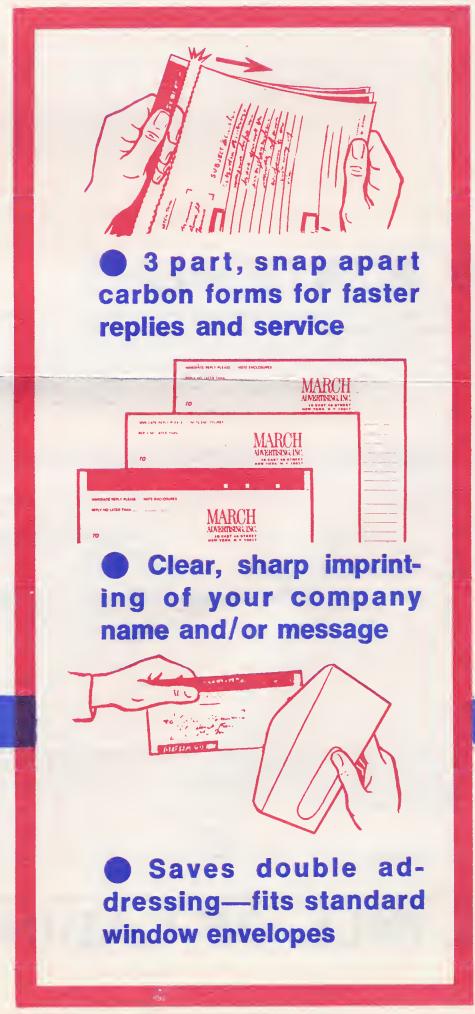
- 1. MESSAGE REPLY**
- 2. PURCHASE ORDER**
- 3. STATEMENT**
- 4. INVOICE**
- 5. BILL OF LADING**

...5 color coordinated office forms to save you time, money, filing—the most economical way to handle correspondence and necessary paperwork.

AND you save even more because you can now order any combination of forms—and get the full quantity discount.

**ALL FORMS ARE \$17.50 PER 1,000 IMPRINTED
\$14.50 PER 1,000 PLAIN**

LOWER PRICES FOR HIGHER QUANTITIES
See other side for sample reproductions of each form
and a handy order blank



 Post-Kwik <small>MAIL STANDARD WINDOW ENVELOPE</small>	<small>MESSAGE INDEXED</small>	<input checked="" type="checkbox"/> AIR MAIL <input type="checkbox"/> REGULAR MAIL <input type="checkbox"/> INTER-OFFICE
<p><input type="checkbox"/> IMMEDIATE REPLY PLEASE <input type="checkbox"/> NOTE ENCLOSURES</p> <p><input type="checkbox"/> REPLY NO LATER THAN _____</p>		
<p>TO _____</p> <p>_____</p> <p>_____</p>		
<p>SUBJECT _____</p> <p>_____</p> <p>_____</p>		
<p>MESSAGE _____</p> <p>_____</p> <p>_____</p>		
<p><small>fold</small></p> <p>DATE _____</p> <p>_____</p> <p>_____</p>		
<p>SENT BY _____</p> <p>_____</p> <p>_____</p>		
<p>REPLY _____</p> <p>_____</p> <p>_____</p>		
<p>DATE _____</p> <p>_____</p> <p>_____</p>		

1. MESSAGE REPLY

Post-Kwik
STATEMENT CLAIMS

3. STATEMENT

5. BILL OF LADING

2. PURCHASE ORDER

Post-Kwik
INVOICE FORM

INVOICE

SOLD TO

SHIP TO

DATE

1-10

Customer's Order No.

Store No.

Department

OUR ORDER NO	DATE SHIPPED	TERMS	FOB	INVOICE DATE	SHIP VIA	SALESMAN
QUANTITY	DESCRIPTION				PRICE	AMOUNT

Form PK 4 / Business Executive Mfr. Inc.
Pearl River, New York • Mahwah Park III

4. INVOICE

TO ORDER

NOTE FOR IMPORTANT SAVINGS: Orders for forms (except Bill of Lading) may be combined to take advantage of the lower prices for higher quantities. For example, you can order 1,000 each of Purchase Order and Message Reply forms and take the 2,000 quantity price. However, Bill of Lading forms must be ordered in full quantity.

QUANTITY (3 Part Sets)	PRICE				
	500	1,000	2,000	3,000	5,000
IMPRINTED	\$12.75	\$17.50	\$31.00	\$44.70	\$69.50

NOT IMPRINTED	\$ 9.75	\$14.50	\$25.00	\$36.00	\$55
QUANTITY		QUANTITY			
SEND THE FOLLOWING FORMS	MESSAGE REPLY		INVOICE		
	PURCHASE ORDER		BILL OF LADING		
	STATEMENT				

Please print or type desired imprint here

Company Name

Street Address

City **State** **Zip Code** **Phone #**

Use enclosed reply envelope for faster service on your order.

Mail in standard window envelope (MESSAGE EXPEDITER)

Post-Kwik

AIR MAIL

REGULAR MAIL

INTER-OFFICE

- IMMEDIATE REPLY PLEASE NOTE ENCLOSURES
 REPLY NO LATER THAN _____

USE THIS SPACE TO PRINT OR TYPE EXACT IMPRINT COPY.
(COMPANY NAME, ADDRESS AND IF DESIRED, PHONE NO.)

TO

SUBJECT _____

MESSAGE

DATE

fold

PERSONALLY IMPRINTED POST-KWIK MESSAGE EXPEDITERS CUT CORRESPONDENCE
TIME, ELIMINATE THE COSTS OF MESSY CARBONS, PROVIDE AN EFFICIENT FOLLOW
UP SYSTEM, ELIMINATE THE NEED FOR ADDRESSING ENVELOPES, SPEED REPLIES.
AT EXCEPTIONALLY LOW COST.

SENT BY _____

REPLY

DATE

TO ORDER: FILL IN, AND MAIL IN ENCLOSED
REPLY ENVELOPE.

QUANTITY	PRICE
(3 part sets)	500 1000 2000 3000 5000
IMPRINTED	\$12.75 \$17.50 \$31.00 \$44.70 \$69.50

(CIRCLE PRICE AND QUANTITY DESIRED)

All prices F. O. B. plant All prices subject to change without notice.

Send white and pink copies with carbon intact. Pink copy is returned with reply.

ANSWERED BY

Form #PK-1 © Business Envelope Mfrs. Inc.
Pearl River, New York • Melrose Park, Ill.